



## ITB BERLIN EXHIBITOR NEWSLETTER



### ITB Access of Exhibitors / Visitors during ITB Berlin

Please note that **exhibitors** with exhibitor passes are permitted to access the fairgrounds from **8:30 am to 7 pm**. **Trade visitors** will have access to the fairgrounds daily from **9:30 am to 6 pm**. During events, both will have access until 10 pm.

During the **construction and dismantling period** (construction until 3 March 10 pm, dismantling starts on 8 March at 6 pm until 12 March) **construction and dismantling passes** have to be worn visibly.

For more passes please go to the janitor in the Service Centre in hall 7 or to the Exhibitor Service at Großer Stern, phone: +49 30 3038 4127.

### Dismantling

In the interest of all visitors of ITB Berlin we would like to remind you that **dismantling must not start before 6 pm on 8 March 2015**. Exhibitors who leave their stand vacated and/or dismantled before the official closing, will be charged with a **penalty fee** (ref. stand registration, Point 5). Additionally, we reserve the right for reject a possible participation of those exhibitors in the following year.

### Traffic regulations for ITB Berlin fairgrounds

Detailed information on traffic regulations can be found in our [Traffic Guide](#). Please forward this PDF to your stand construction company, your co-exhibitors as well as your forwarding agency. On all days a **deposit of €200** is required to enter the fairground.

Please note that each passenger of a vehicle needs a **valid ITB Berlin ticket** when entering the fairgrounds. Passengers, who do not have a valid ticket for ITB Berlin, will be sent to the registration desks to buy a ticket.

### Performances at your stand, noise disturbance and prohibition of sales

Presentations of **music or folklore at ITB Berlin are only permitted on Saturday, 7 March, and Sunday, 8 March**. The volume must be kept to a level that does not disturb neighbouring stands.

We ask you to consult with adjoining stands before scheduling any performances.

Direct sales of beverages and souvenirs are strictly prohibited at ITB Berlin.



## TRADE SHOW ORGANIZATION

### The ITB Mobile Guide – now available!

You can now download the ITB Mobile Guide for free. The ITB Mobile Guide is available for iOS und Android Smartphones and as special version for iPads.

**Visit the official download website:**  
[www.itb-berlin.mobi](http://www.itb-berlin.mobi)

Find all relevant information in the app:

- The complete exhibitor directory with exhibitor profiles
- Detailed venue overview with interactive hall plans
- The complete event schedule
- All valuable facts relating to the trade show

